



Sigma Kappa NHQ Temporarily Going Remote

Beginning today, March 16, national headquarters staff will practice social distancing and work remotely. We expect this practice to continue at least through April 3. The declarations of emergency by the Governor of Indiana and the Mayor of Indianapolis, as well as sweeping closures of schools in the state, made the decision clear. Nearly all fraternity/sorority headquarters offices have made this same decision as we all work to flatten the curve.

As you know, the situation regarding the new coronavirus (COVID-19) is rapidly changing, and staff is doing everything we can to respond swiftly and appropriately. Rest assured, we are taking every measure to minimize disruption and continue normal business operations. NHQ has increased our crisis management efforts due to the challenges this new virus presents to all of us.

How does this impact operations?

- The best way to reach staff is via email. Contact information for all staff is available [here](#).
- If you are unsure which staff member to contact, please visit the Sigma Kappa website for a staff listing or email info@sigmakappa.org.
- You are still able to call NHQ at 317-872-3275 and connect with staff via phone. Please leave a message, and we will get back to you as quickly as possible.
- Staff will respond to phone calls and emails during business hours (M-F, 8 a.m.-4:30 p.m.)
- Checks will be printed and mailed weekly.
- We will receive mail daily and receive and ship packages as needed.
- Leadership consultants will be conducting the remainder of their chapter visits virtually through the end of their contract on April 17. The specific dates of their visits may be altered due to school closings and adjusted spring breaks. If you have a leadership consultant working with your chapter, please reach out to her with specific questions or concerns.

We will continue to share updates as needed and will post all communications and resources on the website as well.

Thank you to the entire membership, our vendors and friends for your support throughout this changing crisis.