

Dear Sisters,

As you are all very much aware, COVID-19 is dominating news coverage and colleges and universities across the country are adjusting content delivery for weeks and, in some cases, months. There are many unknowns, but what I can say with certainty is that the health and safety of our members is of the utmost importance.

In this message, we hope to provide some guidance as your chapter is making decisions and responding to University directives. We are well aware that we won't be able to answer every question and predict every development. We also cannot recommend a one-size-fits-all approach. This is a situation with a lot of ambiguity, and Sigma Kappa will do the best we can to respond quickly.

Things to keep in mind:

- Follow the instructions of your campus officials. If they direct you to cancel meetings or events, please do so. If they direct you to limit the size of meetings and gatherings, please follow those guidelines.
- Work as an executive council to determine what activities can be held virtually. Executive council, Standards Council, etc. are all possibilities. Google hangout, Zoom meeting and others are good ways to accomplish this.
- Determine how you will keep in contact with your chapter members. The use of "paper meetings" is one method to communicate information. Also, if your campus is suspending operations or going all on-line, some of your members may choose to go home. Please ensure members are sharing their plans with chapter leadership so you can keep track of your members.
- When canceling events, work with the venue to see if you can reschedule. In some cases, signed contracts may not allow you to cancel and get a full refund.
- If your chapter is housed, work with your housing coordinator and/or house corporation to create a plan in case one or more of your members need to be quarantined. Reach out to your Fraternity/Sorority Advisor to see what resources the campus can provide.
- Continue to monitor the [CDC](#) and follow their guidelines.
- Please encourage [good handwashing behavior](#) including posting song lyrics in restrooms and encouraging members to sing a [20-second song](#) while they wash their hands.
- Don't stress about SOE requirements. If you can find creative ways to accomplish them while also following all of the above guidelines, great! Otherwise, work with

your advisory board team to look ahead to see how you can accomplish them later on.

Above all, protect yourselves and your sisters. Let us know if you have questions or need additional support.

In Sigma Kappa,

A handwritten signature in black ink that reads "Meaghan Miller Thul". The signature is written in a cursive, flowing style.

Meaghan Miller Thul  
National Vice President for Collegiate Chapters