



## 2019 Los Angeles Regional Leadership Conference

Friday, January 11 – Sunday, January 13, 2019

### Hotel Information

[Los Angeles Airport Marriott](#)

5855 West Century Blvd.

Los Angeles, CA 90045

310-641-5700

### Arrival Information

Chapter member and ABS travel to and from the RLC is the responsibility of the chapter. Please plan to arrive at the hotel no later than 1:00 p.m. on Friday of the conference.

Before the general session programming begins, individuals serving as officer substitutes, chapter presidents and ABSs have meetings they are required to attend. These meetings will review the goals of the RLC weekend, introduce the chapter presidents and ABSs to other stakeholders who will assist their chapters during the RLC weekends and clarify expectations and roles during the conference. ABSs have meetings at 1pm, at 2pm and chapter presidents and ABSs have a meeting at 2:30pm. Individuals serving as officer substitutes also have a meeting at 2:30pm.

### Driving Information

For those members driving, there is a \$19 self-parking charge per night. Each driver should complete a copy of the Designated Driver Guideline and Responsibilities form, located under the Los Angeles RLC section within the RLC information under the Toolbox on the members only side of the Sigma Kappa website. If your campus allows use of university vehicles for group transportation, please contact Julia Kozicki at national headquarters at [jkozicki@sigmakappa.org](mailto:jkozicki@sigmakappa.org), or 317-872-3275, to verify insurance requirements prior to reserving the vehicles.

### Air travel

Should you choose to fly to Los Angeles, the recommended airport is Los Angeles International Airport (LAX). When booking return travel, please book a flight that leaves no earlier than 3:00 p.m. on Sunday.

Upon arriving at the airport, please proceed to the hotel courtesy shuttle island, located outside of baggage claim at each terminal. The shuttle for the hotel runs every 15 minutes, 24 hours per day. No reservations are required.

**Inclement Weather Plan**

The decision to cancel the RLC due to inclement weather will be made no later than noon on Thursday prior to the event. If such a decision is made, it will be communicated to all attendees and facilitators via email, phone and social media postings.

For questions about the RLCs, view more information on the members only side of the Sigma Kappa website, or contact:

- Mary Phillips Carlson, director of educational programs, [mphillips@sigmakappa.org](mailto:mphillips@sigmakappa.org), for content-related questions
- Gina Farrar, meeting and events specialist, [gfarrar@sigmakappa.org](mailto:gfarrar@sigmakappa.org), for travel questions
- Emily Kambic, alumnae chapter specialist, [akambic@sigmakappa.org](mailto:akambic@sigmakappa.org), for registration questions.