



2022 Dallas Emerging Leaders Conference

Friday, January 28 – Sunday, January 30, 2022

Hotel Information:

[The Westin Dallas Fort Worth Airport](#)

4545 John W. Carpenter Freeway

Irving, TX 75063

(972) 929-4500

Arrival Information

Chapter member travel to and from the ELC is the responsibility of the chapter. Please plan to arrive at the hotel no later than 2:00 pm on Friday of the conference. Registration will be open from 2:00 pm until 4:30 pm and the first session will begin at 4:30 pm as well.

Driving Information

There is complimentary self-parking for guests at The Westin Dallas Fort Worth Airport. Each driver should complete a copy of the Designated Driver Guideline and Responsibilities form, located under the Dallas ELC section on the ELC website page. If your campus allows use of university vehicles for group transportation, please contact Julia Kozicki at national headquarters at jkozicki@sigmakappa.org, or 317-872-3275, to verify insurance requirements prior to reserving the vehicles. A completed designated driver form should be given to the **ABS**.

Air travel

Should you choose to fly to Dallas, the recommended airport is Dallas Fort Worth International Airport (DFW). When booking return travel, please book a flight that leaves no earlier than 3:00 pm on Sunday from DFW.

Complimentary ground transportation is available to and from the hotel. The shuttle runs every 30 minutes on the hour and half hour. After picking up your luggage, please call the hotel at 972-929-4500, and provide your name and terminal and gate where you are located. Pick up is downstairs in the Shuttle Bus Pick up area, marked "Courtesy Vans". Following are the marked locations within the terminals for pick up: A10, A35, B6, B46, C3, C35, D1, D40, E15, E36. The shuttle is white and will be marked with the hotel name.

Inclement Weather Plan

The decision to cancel the ELC due to inclement weather will be made no later than noon on Thursday prior to the event. If such a decision is made, it will be communicated to all attendees and facilitators via email, phone and social media postings.

When traveling to and from the ELCs, safety is our top priority. Chapters are encouraged to use common carriers for transportation (flying, taking the train or renting a bus) whenever possible to minimize the

need for individuals driving. Should your chapter choose to drive, please use the designated/event driver form located in the chapter president resources. If inclement weather impacts travel to or from the ELC, please inform your location's lead registration staff member and they will help you plan how to remain safe during your travels.

For questions about the ELCs, view more information on the Sigma Kappa website, or contact:

- Mary Phillips Carlson, director of educational programs, mphillips@sigmakappa.org, for content-related questions
- Gina Farrar, meeting and events specialist, gfarrar@sigmakappa.org, for travel or hotel questions
- Hannah Beatty, collegiate service specialist, at hbeatty@sigmakappa.org, for registration questions