



2019 Cincinnati Regional Leadership Conference

Friday, January 25 – Sunday, January 27, 2019

Hotel Information

[Kingsgate Conference Center at the University of Cincinnati](#) (Formerly the Kingsgate Marriott Conference Center)
151 Goodman Drive
Cincinnati, OH 45219
513-487-3800

Arrival Information

Chapter member and ABS travel to and from the RLC is the responsibility of the chapter. Please plan to arrive at the hotel no later than 1:00 p.m. on Friday of the conference. Before the general session programming begins, individuals serving as officer substitutes, chapter presidents and ABSs have meetings they are required to attend. These meetings will review the goals of the RLC weekend, introduce the chapter presidents and ABSs to other stakeholders who will assist their chapters during the RLC weekends and clarify expectations and roles during the conference. ABSs have meetings at 1pm, at 2pm and chapter presidents and ABSs have a meeting at 2:30pm. Individuals serving as officer substitutes also have a meeting at 2:30pm.

Driving Information

For those members driving, there is a reduced self-parking charge of \$5 per day. Each driver should complete a copy of the Designated Driver Guideline and Responsibilities form, located under the Cincinnati RLC section within the RLC information under the Toolbox on the members only side of the Sigma Kappa website. If your campus allows use of university vehicles for group transportation, please contact Julia Kozicki at national headquarters at jkozicki@sigmakappa.org, or 317-872-3275, to verify insurance requirements prior to reserving the vehicles.

Air travel

Should you choose to fly to Cincinnati, the recommended airport is the Cincinnati/Northern Kentucky International Airport (CVG). When booking return travel, please book a flight that leaves no earlier than 3:00 p.m. on Sunday.

There is no shuttle service provided from the airport to the event hotel, which is located 16 miles away. Executive Transportation – Airport Express provides a shuttle service for \$24 one way. You can book reservations by calling 1-800-990-8841 or visiting their website [here](#).

Inclement Weather Plan

The decision to cancel the RLC due to inclement weather will be made no later than noon on Thursday prior to the event. If such a decision is made, it will be communicated to all attendees and facilitators via email, phone and social media postings.

For questions about the RLCs, view more information on the members only side of the Sigma Kappa website, or contact:

- Mary Phillips Carlson, director of educational programs, mphillips@sigmakappa.org, for content-related questions
- Gina Farrar, meeting and events specialist, gfarrar@sigmakappa.org, for travel questions
- Marlee Ribnick, collegiate support specialist, mrribnick@sigmakappa.org, for registration questions