



2019 Dallas Regional Leadership Conference

Friday, January 11 – Sunday, January 13, 2019

Hotel Information

[Hilton DFW Lakes Executive Conference Center](#)

1800 Highway 26E
Grapevine, TX 76051-9641
817-481-8444

Arrival Information

Chapter member and ABS travel to and from the RLC is the responsibility of the chapter. Please plan to arrive at the hotel no later than 1:00 p.m. on Friday of the conference. Before the general session programming begins, individuals serving as officer substitutes, chapter presidents and ABSs have meetings they are required to attend. These meetings will review the goals of the RLC weekend, introduce the chapter presidents and ABSs to other stakeholders who will assist their chapters during the RLC weekends and clarify expectations and roles during the conference. ABSs have meetings at 1pm, at 2pm and chapter presidents and ABSs have a meeting at 2:30pm. Individuals serving as officer substitutes also have a meeting at 2:30pm.

Driving Information

For those members driving, there is complimentary self-parking. Each driver should complete a copy of the Designated Driver Guideline and Responsibilities form, located under the Dallas RLC section within the RLC information under the Toolbox on the members only side of the Sigma Kappa website. If your campus allows use of university vehicles for group transportation, please contact Julia Kozicki at national headquarters at jkozicki@sigmakappa.org, or 317-872-3275, to verify insurance requirements prior to reserving the vehicles.

If you are using GPS to find directions to the hotel, please use this address:
2009 Anderson Gibson Road, Grapevine, TX, 76051.

Air travel

Should you choose to fly to Dallas, the recommended airport is Dallas-Fort Worth International Airport (DFW). When booking return travel, please book a flight that leaves no earlier than 3:00 p.m. on Sunday.

Complimentary ground transportation is available to and from the hotel. You may contact the hotel to request a shuttle in the following ways: by courtesy phones located in baggage

claim or by calling the hotel's main number at 817-481-8444. You will be directed to pick up the van

at the airport's lower level. The shuttle is white with the hotel's name on the side.

Inclement Weather Plan

The decision to cancel the RLC due to inclement weather will be made no later than noon on Thursday prior to the event. If such a decision is made, it will be communicated to all attendees and facilitators via email, phone and social media postings.

For questions about the RLCs, view more information on the members only side of the Sigma Kappa website, or contact:

- Mary Phillips Carlson, director of educational programs, mphillips@sigmakappa.org, for content-related questions
- Gina Farrar, meeting and events specialist, gfarrar@sigmakappa.org, for travel questions
- Jessica Cunningham, Collegiate Support Specialist, jcunningham@sigmakappa.org, for registration questions